### ITS Asia-Pacific Board of Directors Meeting

**Venue: Meeting Room 5, Bella Center Copenhagen**

**13:30-15:30, 16 September, 2018**

# Draft Minutes

Chaired by Mr. Dean Zabrieszach, ITS Australia.

Please note that these minutes are cross-referenced to the annexed meeting materials.

1. **Establishment of the AP-BOD meeting**

Dean Zabrieszach, the chair welcomed everyone and confirmed the establishment of the meeting with the attendance of all the 11 ITS Asia-Pacific BOD members.

He congratulated Brian Negus as the ambassador of ITS Australia.

1. **Confirmation of Minutes of last AP-BOD meeting**

The draft minutes of the last meeting (7 May 2018, Fukuoka) were confirmed.

1. **Confirmation of the Agenda**

The agenda was confirmed.

1. **The 16th ITS Asia Pacific Forum Fukuoka 2018 Final Report**

Kazuki Nakao, the Chair of ITSAP Forum Fukuoka Executive Committee expressed the appreciation for the board members’ cooperation to the success of the event and Kosuke Watabe, reported the achievement of the event.

1. **Suggestion from the Policy Direction Sub-committee**.

Mohammed Hikmet, the chair of the sub-committee made the interim report of the discussion for keeping ITS AP more active, and proposed the below to the ITS AP BOD;

1. Continue the sub-committee discussion, and
2. Extend the invitation to all ITSAP for the discussion.

The above proposals were approved by the ITS AP BOD Members unanimously.

Hajime Amano, the Secretary-General of the ITS Asia-Pacific appreciated the efforts and the

comprehensive suggestion.

1. **ITS World Congress Selection Rule**

As mentioned at the May2018 APBOD meeting, Murphy Sun referred back to the necessity of discussion on changing the current ITSWC selection rules that the voting took place on the same day of the presentation.

Takaaki Segi reviewed the selection process according to the ITS World Congress guidelines and proposed the assumed selection schedule in the case of voting and presentations on the same day.

The following comments were exchanged;

Xiaojing Wang said that the site check period would be too short under the proposed timelines, and suggested bringing the topic to the policy sub-committee for discussion.

Andrew Chow supported the existing timeline but suggested having the longer presentation time for the final pitch since each city would have the big delegation including the host city government.

Brian Negus supported the idea of voting immediately after the major presentation if the secretariat can execute the site check in the prescribed period.

Takaaki Segi answered that the AP secretariat would make effort to conduct the necessary site check in a timely manner.

Mohammed Hikmet at the moment supported the longer final presentation followed by the voting, and suggested to leave this topic to the sub-committee discussion from the viewpoint of making ITSWC in AP region the best one, not only the matter of presentation.

Xiaojing Wang suggested changing the decision-making process. Instead of current Yes/No answer, he suggested to evaluate 5-6 criteria with 1-10 points for each, and choose the city with the highest score.

Young-Jun Moon supported the idea of Xiaojing Wang.

The Chair appreciated the comments and asked the members if they could leave the issue to the policy direction sub-committee and requested the sub-committee to report the result by 2019OCT.

The AP BOD members agreed.

It was confirmed that the members of the sub-committee would discuss the issue and draft the proposal by the next ITSAP BOD Meeting in March2019.

Ismail Md. Salleh asked about the WC host city selection process at ERTICO and ITS America.

Hajime Amano answered that ITS AP was taking the very open and fair approach for selecting the host as he understood. Based on those discussion, he suggested the sub-committee to work drafting the list of criteria for enhancing the quality of ITS World Congress as the collective efforts of everyone. It will help the ITSAP BOD meeting to decide the criteria by the ITSAP BOD in March2019.

Ismail Md. Salleh also expressed the concern that the criteria might limit the level of countries to win the WC host city such as Japan, Korean and China.

Hajime Amano answered that the criteria could be the variety of the things and that a criterion was not necessarily for big counties, and encouraged Malaysia to join the sub-committee.

Andrew Chow asked if we should include the ITS AP Forums to the discussion.

The chair suggested not to include ITS AP Forums at this moment.

As per request of Murphy Sun, the chair confirmed the following:

There was the general acceptance by the AP-BOD members to the idea, and the board agreed to discuss about it at the policy direction sub-committee and draw up the recommendation of the details. The policy direction sub-committee would prioritize this item first.

The chair appreciated Murphy Sun for bringing up the topic.

Mohammed Hikmet again encouraged the everyone to join the sub-committee.

**Break (15 minutes)**

1. **Report from the 26th Singapore World Congress 2019**

Andrew Chow made the progress report of 2019WC preparation.

Saurav Bhattacharyya explained about Youth Leadership Development Programme

Actions:
AP secretariat will share the presentation with the participants soon.--> Done.

1. **Report from the 17th ITS Asia-Pacific Forum Brisbane 2020**

Susan Harris made the status report.

1. **The 25th Copenhagen World Congress 2018 Information**

Ikuko Okada, ITSAP Secretariat made the progress report of the WC2018 preparation.

1. **Second Announcement of 2021 APF Hosting City Selection**

Ikuko Okada, ITS AP Secretariat re-announced the timelines of the 2021 APF Hosting City Selection.

1. **Other business**

Ikuko Okada, ITS AP Secretariat encouraged the members to use the placeholder slide to their presentations for promoting 2019WC and 2020APF during the congress.]

1. **Next meeting**

Morning 19 March 2019 in Singapore.

**Adjourn**